



## Oxford Area High School

### Notice Regarding Student Driving and Parking 2018-2019 School Year

To ensure consistent implementation and enforcement of procedures regarding student parking, we are enacting several changes for the upcoming school year. School staff and student stakeholders provided input and contributed to the decision making process. Please read the following notice so you are aware of the procedures related to student driving and parking for the upcoming school year. All information will be included in the 2018-2019 Student/Parent Handbook.

#### Student Parking

Students in grades 10, 11, and 12 who are of a legal driving age may apply for a parking permit, with priority being given to upper classmen. Students must complete a parking application and present proof of vehicle ownership, proof of insurance, and a valid Pennsylvania driver's license to be issued a parking permit. A parking fee of \$50 per school year must be paid at the time of completing your application and presenting required documentation.

Once a parking permit is issued, it must be displayed inside the vehicle at all times. Students are not permitted in the parking lot or to visit their vehicles during the day, unless given permission by an administrator and escorted by a staff member. Students may not transport other students to or from school without written permission from both the parent of the driver and the parent of the rider. Parents should submit written permission to the building secretary. Documentation will be kept on file in the main office.

- Students with a parking permit may park in the designated student parking lots on a first come, first served basis. Individual parking spots will no longer be assigned.
- Seniors will be eligible to park in a designated student lot in front of the cafeteria.
- Sophomores and Juniors will be eligible to park in designated student lots in parking spots.
- Vehicles must be parked within a single, lined, and numbered parking spot in the appropriate parking lot.

**Students who drive a vehicle to school and park on school grounds without a parking permit, or those who commit driving or parking violations, will be subject to the following consequences:**

**1<sup>st</sup> offense** – Student will be provided with a warning. A written notice will be placed on the vehicle informing the student that they need to properly register their vehicle and pay the parking fee as described above.

**2<sup>nd</sup> offense** – Student will be issued a parking ticket with a \$10 fine. Student will be assigned a Saturday Detention. Student will be provided with written notice that they need to properly register their vehicle and pay the parking fee as described above.

**3<sup>rd</sup> offense and subsequent offenses** – The vehicle will be towed at the owner's expense. If the vehicle is unable to be towed during the school day, a parking boot may be put on the vehicle until such time that the vehicle can be towed or the student has properly registered their vehicle and paid the parking fee as described above. Student will be issued a one day suspension.

Driving to school and using student parking is a privilege and a convenience to the student. Students who commit driving or parking violations, are repeatedly late or absent due to their driving privilege, and/or commit multiple disciplinary offenses may have their driving and parking privilege suspended. Continual violations may result in having a student's driving and parking privilege revoked. Students who have their driving and parking privilege suspended or revoked will be required to utilize other means to arrive at school, including riding the bus if students are eligible. Students who have outstanding school obligations may be denied a parking permit.

We appreciate your cooperation with these procedures and look forward to a safe a productive school year.